

# LEESBURG SADDLE CLUB BY-LAWS

01350 MILLER BLVD.

FRUITLAND PARK, FL 34731

REVISED DECEMBER 2016

## ARTICLE I

### Duties of Officers

**Section 1:** It shall be the duty of the President at all meetings of the club, to appoint committees and perform all duties usually pertaining to his office. Should an emergency arise, he shall have the authority to make the necessary decisions after consulting with the Board of Directors either by a called meeting or, if that is not possible, by telephone consultation. The president shall authorize the treasurer to receive and disburse funds from the club treasury in the following manner:

1. Normal monthly expenditures
2. Expenditures arising from any situation that deviates from the normal club function.

**Section 2:** In the absence of the President, the Vice-President shall perform all the duties of the president.

**Section 3:** The Secretary/Treasurer (combined) shall keep the minutes and handle all correspondence. He shall give notice of all meetings, notify officers of election, and send the names of newly elected members to the treasurer, and perform such duties as his office require. The secretary shall be the custodian of all documents and official records. The Treasurer shall receive and safely keep all funds or money of the club. He shall make a written report of receipts and disbursements at each business meeting of the club. He shall make an annual written report of such receipts and disbursements. The records of the treasurer shall be available at all times to the Board of Directors. Should any club member wish to view these records he shall make such request to the Board of Directors for its consideration and approval.

**Section 4:** Should an officer of the club fail to maintain his office as hereto set forth in these by-laws, he shall be subject to scrutiny of the Board of Directors, and his fellow officers. If the decision of the Board of Directors is that a reprimand is not sufficient to correct the said situation, then it shall be the duty of the Board of Directors to recommend to the club at either a special called or regular meeting that this person be relieved of his office.

## **ARTICLE II**

### **Election of Officers**

**Section 1:** All officers shall be elected by ballot at the annual meeting and shall assume office at the close of that meeting.

**Section 2:** No member shall be eligible to hold office who has not been a member of the club for one year, an active worker or rider prior to the election, or less than 18 years of age.

**Section 3:** Should an officer resign during the club year, the President shall appoint some member to the club to assume the office temporarily and order the secretary to send notice of a special election to be held at the next regular meeting with such office being filled by the vote of a majority of members present.

**Section 4:** It shall be mandatory that each officer attend each and every meeting set forth by these by-laws. If an officer should fail to attend more than two consecutive meetings without just cause, he shall be subject to the rules as set forth in Article I, Section 5.

## **ARTICLE III**

### **Board of Directors**

**Section 1** The Board of Directors will consist of five members who are either active or workers and who are in good standing in the club, plus club officers.

**Section 2:** The duties of the Board shall be to guide, and consult with the president, make recommendations to the officers in any and all matters pertaining to the club.

**Section 3:** The Board shall be at the disposal of any club member who wishes to discuss the club's business or welfare with said Board. This may be granted either by written request or permission to attend a special meeting called by the Board for this purpose. This permission may be obtained from the Chairman of the Board.

**Section 4:** It shall be mandatory that each Board member attend each and every meeting set forth by these by-laws as well as any special meeting called by the Chairman of the Board. If any Board member fails to comply with the above rules he shall be subject to the rule of Article I, Section 5.

## **ARTICLE IV**

### **Membership**

**Section 1:** One member must propose a candidate, and this proposal must be seconded by another member, three negative votes shall exclude a candidate, and the same name may not be proposed more than once during a club year. Members must obtain applications from the club secretary.

**Section 2:** A new member's dues must accompany their application for membership. The Secretary shall notify the successful candidates and mail their membership card upon election.

**Section 3:** A member may be suspended for a definite period of time for disorderly conduct or gross misdemeanor at any club function.

**Section 4:** Any member 16 years of age or over shall hold one vote in this club.

## **ARTICLE V**

### **Meetings**

General meetings shall be held every other month, beginning in February. Board of Directors will meet on alternate months.

## **ARTICLE VI**

### **Dues and Fees**

**Section 1:** The annual dues shall be paid by the first of each fiscal year, beginning every January 1. These dues shall be \$15.00 for single membership and \$20.00 for a family membership constituting only the immediate members of a family. A member, who has not paid their dues by March 1, will also be charged for nonmembers' entry fees until dues are paid.

**Section 2:** Entry Fees:

<b>Performance</b>	Member- \$4.00
	Non-Member- \$5.00
<b>Speed</b>	Member- <del>\$5.00</del> \$6.00 (12/10/16)
	Non-Member- <del>\$6.00</del> \$7.00 (12/10/16)

**Section 3:** When election to membership takes place within two months of the expiration of the fiscal year (Nov-Dec) the dues shall be credited to the following year.

**Section 4:** Any member who enlists in the armed forces shall be carried as a member of the club. When the enlisted tour of duty is up, the member has two months to pay dues for that year and to become an active member of the club.

**Section 5:** A grounds fee of ~~\$3.00~~ \$5.00 (1996) will be added to each entrant. This covers preparation and insurance.

## **ARTICLE VII**

### **Committees**

**Section 1:** At the regular meeting next previous to the annual meeting the President shall appoint the following committees to report at the annual meeting: A nominating committee to present a list of candidate for election to office for the following year; and an auditing committee to report on the correctness of the Treasurer's accounts.

**Section 2:** The President shall be empowered to appoint such special committees as he deems necessary at any time; or on the majority vote of the members present at any meeting, he will appoint committees as they direct.

## **ARTICLE VIII**

### **Parliamentary Authority**

**Section 1:** Roberts Rules of Order Shall be the parliamentary authority on all matters not covered by the Constitution and By-Laws of the club.

## **ARTICLE X**

### **Ground Rules**

## **Section 1:**

1. Boots or shoes must be worn.
2. All safety precautions must be observed while on grounds.
3. Spectators must keep away from the arena fence.
4. All horses must be tied when unattended and no stallions left unattended.
5. No racing on grounds outside arena.
6. No alcoholic beverages, no profanity or disorderly conduct of any kind will be tolerated. Persons committing these will be asked to leave.
7. No entry fee accepted after class has been called, unless late to show with good reason. No refunds unless event canceled, illness or injury to horse or rider.
8. No person shall be allowed to enter more than once per class.
9. The same horse may be ridden by two or more different riders in the same class, providing they are in the same immediate family.
10. Striking of the horse in front of the saddle by artificial means shall be an automatic disqualification.
11. Ages classified as follows:

### **Speed Events**

Peewee thru 8

Junior 9-13

Intermediate 14-17

Senior 18-30

Super Senior 31 & Up

### **Performance**

Junior thru 17

Senior 18 & Up

Age shall be computed by the calendar year starting on January 1st. Rider will move up to older class on January 1st of the year following his birthday.

12. Broken tack of any kind must be declared before leaving then ring and tack must appear, to have been in good repair, before a re-ride is granted.

13. Instructions for new events to be announced before each class and shall be followed to the letter or disqualification will result.
14. Riders shall enter the holding pen and be ready to ride when called. Riders called to enter the arena for the third time and not ready shall forfeit their entry fee unless a legitimate excuse is provided.
15. ~~If a barrel or marker of any kind is knocked down or touched in any manner by body or artificial means as to prevent knocking over barrel or marker, this will count as disqualification. (12/13/98) Each barrel or marker knocked down will receive a five (5) second penalty.~~
16. No one under 18 years of age may ride or show a stallion.
17. All horses ridden with saddles unless specified by the program.
18. Judges and officials reserve the right to cancel any event or disqualify any contestant as they see fit due to safety, weather, lack of time, etc.
19. All horses must have current negative Coggins test.
20. No classes will be scratched; Classes must have five (5) riders for trophy to be awarded except Peewee must have three. (12/13/98) Rescinded (12/13/2003) Ribbons will be awarded thru sixth place.
21. In Junior and Intermediate or Senior or Super Senior if there are less than five (5) contestants the classes shall be combined. This will not effect year end points. (14 Nov.83) Deleted 14 Feb 98 Rescinded (12/13/2003) Rescinded (12/12/2004)
22. In the event of rain, if the second classed event is concluded the points for the end of the year will be awarded and the show concluded, if the second event has not ended ~~the show will be rescheduled for the fourth Saturday starting where the schedule left off. In the event the fourth Saturday has to be called due to weather there will be no points awarded for the month. [effectively no show] (6/24/2000)~~ No make-up date, if a show is called one extra points class will be added the next show. (12/10/16)

## ARTICLE XI

### Gymkhana

**Section 1:** Each show will use at least two of the following events for points each monthly show: Barrels, Poles, Jumping, Figure 8, Arena Flag Race.

**Section 2:** One of the following events shall be used for points on a monthly rotating basis: Roll-Back, Keyhole, Double Figure 8, Barrel Weave.

**Section 3:** Open events will not be awarded points for annual high points. Points will be given on events listed in Sections 1 and 2. All events count in

Regular Show except non-blue and Jackpot.

**Section 4:** Point system will be:

- 1st place..... 6 pts.
- 2nd place..... 5 pts.
- 3rd place..... 4 pts.
- 4th place..... 3 pts.
- 5th place..... 2 pts.
- 6th place..... 1 pt.

**Section 5:** Double points will be awarded at the April and October High Point Shows where an extra classed and open event will be added.

**Section 6:** Any rider disqualifying through no fault of his own will be given two chances to make a qualifying run.

**Section 7:** All points toward end of year trophy go to rider; ~~monthly points go to horse and rider combination.~~ Deleted 12/2011

**Section 8:** All members in contention for the year end high point trophies must ride at least 50% of all shows whose points count toward the year end high point trophies in order to be eligible.

**Section 9:** Disqualifications in timed events:

1. Knocking over a Barrel or Pole except as when used as a location marker.(5 second penalty)
2. Failure to run pattern.
3. ~~Touching Pole or Barrel with hand or artificial means, so as to prevent knocking it over.~~ (12/13/98)
4. Flag not planted firmly in dirt, flag shaft touching bucket above dirt line, striking the horse with the flag.
5. Dropping flag.



6. Failure to make jump in Jumping Figure 8.
7. Knocking over jump in Jumping Figure 8.

## **ARTICLE XII**

### **Performance Events**

**Section 1:** Each show will use all of the following events for each monthly show: Junior Senior Western Pleasure, Horsemanship, and Obedience. In performance classes points go on the rider, monthly horse and rider combination. (14 Nov.83)

**Section 2:** There will be one junior and one Senior Year End High Point Trophy. English and Western.(14 Nov.83)

**Section 3:** All members shall be subject to the rules as set forth in Article XI, Section 9.

**Section 4:** AQHA rules apply with judge's discretion.

**Section 5:** Any class with less than five riders, only ribbon will be awarded to first place.

**Section 6:** A novice shall be considered any rider/horse who has not won three blue ribbons in this arena.

**Section 7:** In Halter Class the points go to horse and owner (not necessarily exhibitor).

## **ARTICLE XIII**

### **Performance and Gymkhana**

**Section 1:** There shall be awarded an End of Year High Point Trophy to the rider who has gained the most points in the combined events.

